



Nursery Change of Hours Form

Child's Name: _____

Date you would like change to happen (if possible): _____

What sessions would you like your child to attend from this date? Please tick all sessions including your current hours if you are adding to them:

| Session | Monday | Tuesday | Wednesday | Thursday | Friday |
|--|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Morning Session – 3 hours | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Afternoon Session – 3 hours | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Lunch Club | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| All Day – 6 hours - both sessions including lunch club | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Session Information:

| Session | Times | Costs from 01/09/21 |
|--|-----------------|---------------------|
| Morning Session – 3 hours | 8.40am-11.40am | £12.60 |
| Afternoon Session – 3 hours | 12.20pm-3.20pm | £12.60 |
| Lunch Club* | 11.40am-12.20pm | £4.00* |
| All Day – 6 hours – including both sessions and lunch club | 8.40am-3.20pm | £29.20 |

*Not a part of funded hours. Does not include a hot meal, this is charged in addition at £2 via ParentPay from September 2021. Alternatively, please provide a packed lunch.

Funding:

All children are entitled to up to 15 hours of funding.

You may apply for a 30-hour extended funded code - this must be accepted and sent to me before the term starts, i.e. before 31st of August, December or April. To find out if you are eligible please take a look at: <https://www.childcarechoices.gov.uk/how-to-apply-for-30-hours-free-childcare/>

If you are not eligible for extended funded hours you can self-fund additional sessions at the prices listed above.

Self funding 30 hour code: _____

Parent/Carer Signature: _____

Date: _____

Once you have returned this to the nursery, the nursery administrator will contact you to confirm availability to change hours, start date and any cost implications for you.