

Dear Parents and Carers,

As we near the end of the summer holiday, I would like to update you on the measures we are taking for a full return of pupils to Woodlands.

First of all, I hope that you and your families have enjoyed a good summer holiday, and that the children are looking forward to coming back to school next week. We acknowledge that some pupils, and indeed parents, may be feeling anxious as these are unusual times. However, whilst we may not have a 'normal' return to school in September, we are putting in place measures to ensure a safe, and nurturing transition back to school.

Both the site team and teachers have been busy over the summer ensuring the classrooms are ready. Next week, the class teachers will send out information in the form of photos and videos of the classroom set up and how the school day will work so that you will be able to watch and discuss with your child, giving them reassurance about returning to school.

Please refer to the newsletters dated 7.7.20 & 16.7.20 and class newsletters 15.7.20 for all the information regarding the full opening to pupils on September 3rd. All newsletters are available on the website.

We are currently updating the risk assessment and this will be sent out to parents and shared on the website. If you have any questions, please contact us:

Class teachers can be contacted via their class email address:

**classname@woodlandsprimaryyate.co.uk** (e.g. beechclass@woodlandsprimaryyate.co.uk)

Woodlands school office and senior staff will be monitoring the email address:

**admin@woodlandsprimaryyate.co.uk** and would recommend this as a first point of contact for them. Alternatively, you can call the school office on 01454 866535.

If you have any particular questions please send them to [admin@woodlandsprimaryyate.co.uk](mailto:admin@woodlandsprimaryyate.co.uk) and we will compile a list of FAQs and add them to the website.

#### Family drop off/Pick up

We will be offering a **waiting zone** for any parents with more than one child who wish to wait socially distancing on site. This will be a **zoned area of the KS2 playground**. The alternative is to wait off site. Unfortunately we will be unable to accommodate collecting any siblings early at this time. The **drop off/collection will be an extended version of the procedures that have been in place for wider opening - we have provisionally planned to extend this same system as it worked well during the summer term and parents gave positive feedback**. Staff will be available to direct on arrival.

We acknowledge that this is not an ideal arrangement for working parents and/or families with multiple children, but as always we would like to work in partnership. **Please be reassured that we are reintegrating over 400 pupils back as early and as safely as possible.**

**Once these routines have been established, we will then review and reduce the times between year groups at the earliest opportunity. At present we are planning on using the main entrance only, however we will review this and update you if this changes. We will also listen to parent and pupil feedback and adjust this if needed to ensure the shortest and safest transition in and out of school.**

Over the next few days, staff will be preparing both the school and the learning for the children. We will send out information next week - emails, videos and images to support you and your family.

### Important COVID-19 Testing update

1. The following are now recognised symptoms of COVID-19:  
<https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/>
  - a high temperature
  - a new, continuous cough
  - a loss of, or change to, your sense of smell or taste
2. If your child has these recognised symptoms, you must inform the school and then get tested. Please book a free coronavirus (COVID-19) test through the [online booking portal](#). This will then give you a range of testing options available in your local area. These are:
  - test centre – booking a test at a drive-in test centre is likely to be the fastest way to get a test and the nearest ones in South Gloucestershire are: Bristol (Bristol Airport) or Gloucester (Hempstead Meadow) [online booking portal](#)
  - home test kit – parents or carers can order a home test kit for their child or young person [online booking portal](#)
3. All schools, including our own will be given a very limited stock of home test kits. These will **only** be issued to parents and carers for a child or young person in exceptional circumstances. If you have access as a parent or carer to the internet at home, it would be expected that you would book a test through the online portal in the first instance please.
4. We ask that if your child is symptomatic and has a test, if this is negative, you must still notify the school immediately of the outcome. They will then notify Public Health South Gloucestershire to update their records in line with their standard operating procedures.
5. We ask that if your child is symptomatic and has a test, if this is positive, you must notify the school immediately of the outcome. They will then notify Public Health South Gloucestershire, the Education department of the Council and the regional PHE health protection team to advise anyone who has come into close contact with your child to self-isolate in line with national guidance; this will be managed sensitively.
6. If there were to be any confirmed case with a child or young person in our school, then our leaders will work with Public Health South Gloucestershire, the Education department of the Council, Greenshaw Learning Trust and the regional PHE health protection team to advise anyone who has come into close contact with the confirmed case to self-isolate in line with national guidance.

Finally, have an enjoyable bank holiday weekend and I hope that the sun comes out and it warms up!

Take care and stay safe.

The Woodlands Team